



Adopt-A-Spot

Agreement & Standards

[www.keepwoodlandparkbeautiful.org](http://www.keepwoodlandparkbeautiful.org)

Keep Woodland Park Beautiful

### CONTACT INFORMATION

Name of Organization:	
Primary Contact Name:	
Mailing Address:	
Phone Number:	
Email Address:	

If you have a specific location or area of town you are interested in adopting, please list in the box below. You may list multiple choices. We will contact you to discuss options, and zero in on a final choice. **There is NO COST to Adopt-A-Spot!**

### AREA(S) YOU'RE INTERESTED IN ADOPTING

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Adopt-A-Spot area are designated with signs like the one seen in the photo to the right...

Please note that as signs are on public roads, they must be legal, and conform to all appropriate transportation, sign and/or decency laws.

For that reason, **the City of Woodland Park reserves the right to refuse ANY sign request.**

If there is a problem, we will contact you for an alternative.



### WHAT DO YOU WANT ON YOUR SIGN?

Line 1:	
Line 2:	

**Keep Woodland Park Beautiful** and \_\_\_\_\_, hereafter called the "Group", recognize the need and desirability of a litter-free town and are entering into this Agreement to permit the Group to contribute toward the effort of maintaining litter free streets, ditches and grounds. The Group is committed to picking up trash and litter within its Adopted Spot \_\_\_\_\_ times per year. By signing below, the Group, both jointly and severally, acknowledges the hazardous nature of the work and agrees both jointly and severally to the following terms and conditions:

1. Participants in the Group agree to obey and abide by the laws and regulations related to safety and such terms and conditions may be required by **Keep Woodland Park Beautiful** for special conditions on a particular adopted section.
2. When participants are 15 years of age or younger, the Group shall furnish adequate supervision by one or more adults. One adult for every 5 youth is recommended.
3. All participants shall sign a participant liability release form and youth 15 years and younger shall have a parent sign the indemnification form.
4. Prior to beginning each clean-up session, the Group must review the safety standards provided by **Keep Woodland Park Beautiful**. (See attached)
5. Each group shall notify **Keep Woodland Park Beautiful** prior to their clean-up activity so **Keep Woodland Park Beautiful** can confirm that adequate safety measures are taken and trash bags are collected after by City crews the clean-up.
6. Groups shall adopt a section of town – distance to be determined by agreement of the Group and **Keep Woodland Park Beautiful**, according to the age group and area to be adopted.
7. Groups shall be required to adopt for a minimum period of one (1) year.
8. The Group shall pick-up a minimum of two (2) times per year with one clean-up day held to coincide with **Keep Woodland Park Beautiful Spring Clean-up** each year.
9. The Group shall appoint or select a chairperson to serve as the spokesperson and contact person for the Group.
10. The Group shall be responsible for supplies and materials needed for clean up of their adopted area except for trash bags, vests, and first aid kits, which will be supplied by **Keep Woodland Park Beautiful** committee.
11. Each Group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages on the adopted section.
12. Each Group shall be responsible for providing adequate water supply and designating a team leader to have the first aid kit and cell phone available for emergencies.
13. Each Group will have the option of renewing the agreement subject to the approval of **Keep Woodland Park Beautiful** committee and City of Woodland Park City Manager.

## KEEP WOODLAND PARK BEAUTIFUL AGREES TO PROVIDE THE FOLLOWING:

1. Signage recognition of the adopted section with the Group's name displayed.
2. Work with the Group to determine the specific section of town to be adopted, with input from the Public Works Director.
3. Clean-up supplies to include orange safety vests, trash bags, and a first aid kit.
4. The City will collect the trash bags within 48 hours of completion of the clean-up.

## ADDITIONAL TERMS AND CONDITIONS:

### AUTHORIZATION:

Signature of Group Representative:	Signed Date:

### SAFETY STANDARDS:

Working in groups along the City Streets or Highway can be dangerous. Participants shall follow caution and maintain alertness when working within the Road Rights of Ways.

1. All appropriate signatures are collected on the participant liability release form.
2. Gloves and an orange safety vest are required to be worn.
3. Be extra careful when handling items such as glass, rusty metals, and heavy items. If you see an item that you believe might be DANGEROUS or ILLEGAL please do **not** pick it up. Take note of the location, and call Public Works at 719-687-5293 or Woodland Park Police at 719-687-9262.
4. Appropriate shoes shall be worn during clean-up. Shoes shall have rubber soles and no open toes.
5. A hat & sunscreen is recommended and each participant shall have water available.
6. Each Group must have a first aid kit and extra water supply.
7. Possessing or consuming alcoholic beverages is prohibited.
8. Work on the side of the road **facing the traffic** just as pedestrians do.
9. Each Group must have an identified team leader, who has a cell phone for emergency communication.
10. Volunteers should never put themselves in harms way. Use your best judgment to be safe. Please do have fun and enjoy Keeping Woodland Park Beautiful!

### TO **SUBMIT** APPLICATION:

You may fax your application to 719-686-1010, email it to [info@keepwoodlandparkbeautiful.org](mailto:info@keepwoodlandparkbeautiful.org), or drop it off at the front desk of City Hall. **Questions? Call City of Woodland Park Planning Department at 719-687-5202.**

KWPB Only - Approved By: