



**ADOPT-A-GARDEN  
AGREEMENT & STANDARDS**  
[www.keepwoodlandparkbeautiful.org](http://www.keepwoodlandparkbeautiful.org)

Name of Organization:	
Contact Name:	
Mailing Address:	
E-Mail Address:	
Phone Numbers:	

**Keep Woodland Park Beautiful ("KWPB")** and \_\_\_\_\_, hereafter called the "Group", recognize a desire to beautify assigned garden spaces and are entering into this Agreement to permit the Group to contribute toward the effort of maintaining a specific location designated by KWPB or its committee, more particularly the \_\_\_\_\_ described in the attached maps and diagrams (the "Site"). The Group is committed to planting, watering (required at this spot? **Y/N**), deadheading and weeding the Group's garden during the growing season, generally from May until September (the "Work"). By signing below, the Group, for itself and its members, acknowledges the risks and hazardous nature of the Work and agrees on its behalf and behalf of its members jointly and severally to the following terms and conditions:

1. Members of the Group agree to obey and abide by the laws and regulations related to safety and such terms and conditions (attached if necessary) may be required by **Keep Woodland Park Beautiful** for special conditions on a particular adopted garden.
2. When members are 15 years of age or younger, the Group shall furnish adequate supervision by one or more adults. One adult for every 5 youth is recommended.
3. All members shall sign a liability release form and youth 15 years and younger shall have a parent sign the liability release form.
4. Prior to the beginning of the growing season, the Group shall review the safety standards provided by **Keep Woodland Park Beautiful**. (See below)
5. The Group shall notify **Keep Woodland Park Beautiful** periodically and provide an update of the Group's activities and the on-Site safety measures the Group is using before, during and after the Work.
6. The Group shall perform the Work for a minimum period of one (1) season (May-September).
7. The Group shall maintain the Site for the entire growing season unless other arrangements are made with **Keep Woodland Park Beautiful**.
8. The Group shall appoint or select a spokesperson to serve as the contact person for the Group.
9. The Group is responsible for equipment and supplies needed for weeding, planting and watering (only if indicated above as **Y**). **Keep Woodland Park Beautiful** shall supply plants and orange safety vests. **Keep Woodland Park Beautiful** has a limited supply of trowels and

cultivators and a Garden Tiller that can be checked out at the Planning Department and is available on a first come, first serve basis.

10. The members of the Group shall not possess or consume alcoholic beverages or marijuana and/or illegal drugs while performing the Work or while present on the Site. Any breach of this requirement shall, in addition to subjecting the violator(s) to legal proceedings, may disqualify the Group from further participation in any further Work.
11. The Group shall be responsible for providing adequate drinking water for its members and designating a team leader who is responsible for ensuring that a first aid kit and cell phone are available for emergencies. The team leader shall also ensure that all members wear orange safety vests when on-Site.
12. The Group will have the option of renewing the agreement subject to the approval of **Keep Woodland Park Beautiful** and City of Woodland Park City Manager.

**Keep Woodland Park Beautiful agrees to provide the following:**

1. On-Site sign displaying the Group's name.
2. Orange safety vests.
3. Plants.
4. Limited supplies on a first come, first serve checkout basis. Call Deidra or Lisa at 719-687-5202 to schedule a checkout time.

**ADDITIONAL TERMS AND CONDITIONS:**

**AUTHORIZATION**

Group Signature:	Signed Date:

**SAFETY STANDARDS**

Working in groups along the City Streets or Highway can be dangerous. Participants shall practice caution and maintain alertness when working within the Road and Right-of-Ways.

1. Gloves and an orange safety vest are required to be worn.
2. Be extra careful when handling potentially dangerous items such as glass, rusty metals, and heavy items.
3. Appropriate shoes shall be worn during gardening activities. Shoes shall have rubber soles and no open toes.
4. A hat is recommended and each participant shall have drinking water available.
5. Sunscreen is also recommended.
6. Each Group must have a first aid kit and extra drinking water.
7. Possessing or consuming alcoholic beverages, marijuana or illegal drugs is prohibited.
8. Work on the side of the road **facing the traffic**.
9. Each Group must have an identified team leader, who has a cell phone for emergencies.

**Volunteers should never put themselves in harm's way. Use your best judgment to be safe. Please do have fun and enjoy Keeping Woodland Park Beautiful!**

**KWPB Only - Approved By:**

*Revised 4/14*